

AFFIDAVIT OF ATTENDANCE

| MLBC Monthly Meeting | | (COMPONENT ID) |
|------------------------------|----------------|----------------|
| TITLE OF EDUCATIONAL PROGRAM | | |
| MLBC | | MLBC25 |
| PROGRAM SPONSOR | | |
| February 12, 2015 | Bridgeport, WV | |
| DATE OF PROGRAM | CITY/STATE | |

This program has been accredited for $\underline{1}$ RL or RPL continuing education credit(s), and $\underline{1}$ CPL continuing education credit(s), which *includes* $\underline{0}$ CPL/ESA and/or $\underline{0}$ Ethics credit(s), for a total of $\underline{1}$ credit(s).

(Number of credits accredited or claimed for 100% participation in this educational program)

After attending an event, or purchasing a video in which you get RL, RPL, CPL recertification credits you must submit your affidavit of attendance; which is done by using the code you received with purchase or at the end of the actual class.

To do so:

- 1. Go to "My Account"
- 2. Click "View and Add Continuing Education Credits" on the left



3. Click "Add New Transcripts"



- 4. Enter Event Date and Program Title
- 5. Enter # of Credits listed on your affidavit(if partial attendance only enter credits for hours attended)
- 6. Enter Credit Type(if general and ethics credits are earned you will need to enter them separately)
- 7. Enter course code (You must enter course code to receive credits)
- 8. Click "Save"